



## Change in Plan Within Same Department

Research & Graduate Studies  
Strong Hall, Room 213  
1450 Jayhawk Boulevard  
Lawrence, KS 66045-7535  
Telephone: (785) 864-8040  
Fax: (785) 864-7209  
www.graduate.ku.edu

Change in degree type *within the same program*  
or  
change in course of study *within the same department.*

To: \_\_\_\_\_ From: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Current Plan: \_\_\_\_\_ Admit Term: \_\_\_\_\_

Current Plan: \_\_\_\_\_ Admit Term: \_\_\_\_\_

New Plan: \_\_\_\_\_ Admit Term: \_\_\_\_\_

New Plan: \_\_\_\_\_ Admit Term: \_\_\_\_\_

International Student:  Yes  No

*If international student, School/College must provide copy of this form to International Student & Scholar Services (ISSS)*

### Comments:

### Department Signature

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Departmental authorization: Department Chairperson / Director of Graduate Studies

### School/College Approval

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Division authorization: School/College Dean Representative

Routing of form: Department → School/College → Registrar  
→ ISSS (if international student)