



Miscellaneous Functions

This form can be used to track miscellaneous internal items.
Some examples may include: reduction in credit hours,
petitions, etc.

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To: _____ From: _____

Student Name: _____ Student ID: _____

Current Plan: _____ Admit Term: _____

Function: _____

(Examples of functions include reduction in required enrolled hours, waiver of time limit after comprehensive exams, petitions, etc.)

Comments:

Department Signature

Signature: _____ Date: _____

Departmental authorization: Department Chairperson / Director of Graduate Studies

School/College Approval

Signature: _____ Date: _____

Title: _____

Division authorization: School/College Dean Representative

Routing of form: Department → School/College
→ ISSS (if international student)